



STAFFARabia
Integrated **HR** Solutions

COMPANY PROFILE

ABOUT STAFF ARABIA



- Staff Arabia is a leading regional HRO / BPO services provider acting as a one stop shop partner for our clients in all HR, staffing, payroll & back-office outsourcing functions. Based in Cairo Egypt with regional presence covering most of the MENA region.
- In more than 20 years of operations, we are highly acknowledged for our outstanding achievements in delivering total staffing & Multi outsourcing solutions. in respond to clients and project needs in several business sectors (Petrochemical, Oil & gas, power & Energy Engineering & Construction, Retail & FMCG, Catering & Hospitality, Banking, Manufacturing, Telecommunications & Warehousing....etc.).
- Staff Arabia along with its associate offices & vast network in the region, it is well equipped with sufficient data bank, resources & expertise. Our Supportive team provides our clients with the services needed even on short notice demands.

WHY STAFF ARABIA

- 20 years of experience in the MENA region
- Specialized divisions tailored for wide range of industries
- Efficient searching, screening & assessment methods
- Effective Global Mobility & Deployment Solutions



FACTS & FIGURES

 **+20**
COUNTRIES

 **+150**
CLIENTS

 **+10**
INDUSTRIES

 **+5000**
PAYROLL HEAD

 **+12000**
HIRES

 **+2000**
OUTSOURCED
EMPLOYEES

CORPORATE MEMBERSHIPS

Staff Arabia is proud to be a member of several international & Regional HR & Recruitment Associations and bodies. Our aim is always to implement the most advanced & Updated particracies in the industry.



APRC
The association of Professional
Recruiting Consultants

The APRC exists to promote the highest standards of professionalism, ethics and integrity in recruitment.



ASHRM
Arab Society for Human
Resources Management

ASHRM is the only Arabian HR society, giving HR professionals and employers dedicated and local expertise, representation, support & networking opportunities.



AESC
The Association of Executive
Search Consultants

The Association of Executive Search Consultants is the professional body representing retained executive search consulting firms around the world.















GPA
Global Payroll Association UK

Global Payroll Association is an international platform for world-leading payroll Firms, consultants & experts This association is dedicated for professional international payroll firms & service providers extending their services Locally & worldwide.

GEOGRAPHICAL COVERAGE



- | | | | | | |
|---|---|--|---|---|---|
| Egypt | Algeria | Tunisia | Jordon | Lebanon | KSA |
|  |  |  |  |  |  |
| Iraq | Kuwait | Morocco | Libya | UAE | Turkey |
|  |  |  |  |  |  |

- | | | | | | |
|---|---|---|---|---|---|
| Sudan | Uganda | Albania | India | South Africa | Kazakhstan |
|  |  |  |  |  |  |
| Ghana | Sir-lanka | Nepal | Philippine | Kosovo | Uzbekistan |
|  |  |  |  |  |  |

INDUSTRIES

- In the 21st century competing & challenging in the business environment, We realized that our clients need to be supported with professional Staffing, Outsourcing and HR Service providers that speak the same industry language with Local & Global Expertise & reach.

we have tailored our services & solutions to be delivered through specialized divisions covering the following businesses & industries:



**Engineering
& Construction**



Oil & Gas



**Power
& Energy**



**IT &
Telecommunications**



**Hospitality
& Catering**



**Retail, FMCG
& Trading**



**Finance
& Banking**



Health Care



**Railway
& Transportation**



**Manufacturing
& Mining**



Education



**Advertising
& Marketing**

CORPORATE SERVICES

01



Payroll & Personnel
Outsourcing Services

02



Offshore back-office
Services

03



Manpower Supply
& Supporting Service

04



Global Recruitment &
Manpower Mobility

05



Recruitment & selection

06



Executive search

07



In Country Employer
of Record (PEO)

08



Assessment Services

09

HR & Organization
Development Consulting

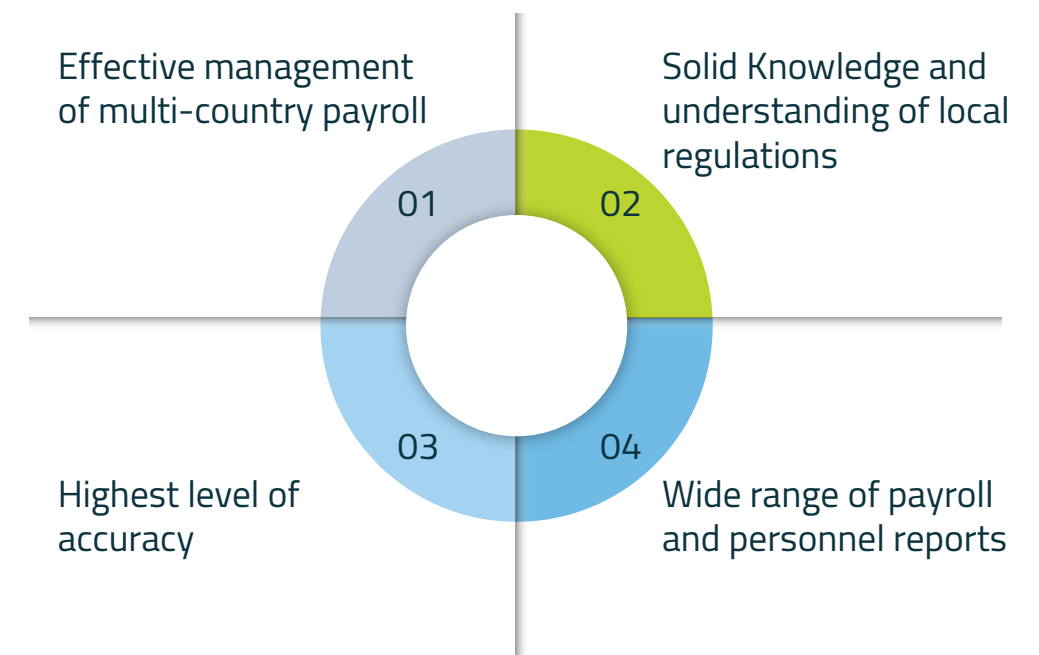
01

PAYROLL & PERSONNEL OUTSOURCING SERVICES

- Staff Arabia provides comprehensive Payroll & Personnel Administration services to clients Locally & Globally including salary calculation, preparing & payment of all Salaries, Taxes, Social Insurance, Medical Coverage, Salary Slips, Allowances, Overtime....etc. Our personnel & payroll outsourcing solutions empower our clients to cut costs and increase quality to assist them to concentrate on their core business.



OUR PAYROLL & PERSONNEL OUTSOURCING METHODOLOGY ENSURES:



WHY WOULD YOU OUTSOURCE YOUR FULL PAYROLL & PERSONNEL FUNCTION TO US?



We provide Trained, qualified, and multi-national experienced payroll and tax professionals.



We go beyond the immediate compliance tasks by providing oversight and insight.



Continuous review and risk assessment of the payroll process & procedures.



Our payroll service is managed by tax professionals to ensure all related tax issues are compliant.

02

OFFSHORE & BACK-OFFICE OUTSOURCING

- Offshore & Back-office Outsourcing (OBO) is combination of “offshoring” and “outsourcing” that enables Companies to take advantage of both business modules.
- Our OBO service module is tailored for Companies offshoring some of their operations to other countries while in parallel to reduce the risks & high costs of establishing & running an overseas entity, wages, office & premises management, legalities & compliance, recruitment & turnover management ...etc as all such are taken care off by Staff Arabia.
- Our Solution aims in helping businesses grow and move-on to larger and better venture at a lower cost & competitive edge as a significant element for business & company's success.

MAIN BENEFITS OFFSHORE OUTSOURCING :

- 1 Significant cost reduction
- 2 Maintain quality of service
- 3 Access to skilled resources
- 4 Faster & Easier Deployment
- 5 Substantial cash reserved
- 6 Increase work efficiency

EXAMPLE OF FUNCTIONS THAT COULD BE OFFSHORED/ OUTSOURCED :



03

MANPOWER SUPPLY & SUPPORTING SERVICE



- Mainly delivered to the Oil & Gas, Power & Energy, EPC/ Construction, Telecommunications industries among others. Staff Arabia offers solutions for all companies and organizations, in which a demand for manpower exists locally & globally on short/long term project based (secondment). Whether it is temporary administrative staff, highly qualified engineers or Technicians required for specific project or unskilled workers for non-permanent employment.
- We step in to support your HR, Payroll & operations departments even at short notices and whenever prompt deployment is required. We ensure that the best talents are screened and recruited and that all governmental procedures and pre-deployment arrangements are fulfilled.
- In Continuous Support to our clients, and with our operations on ground, we are fully ready to provide our clients with additional services related to projects requirement such as: Transportation, Vehicle & equipment rentals, Accommodation, offices, warehouse rentals, Catering service...etc.

MAIN BENEFITS OF MANPOWER OUTSOURCING:



Cost reduction of sourcing, selection and deployment of the whole project, especially for temporary / short term contracts.



we can save time, effort & cost of the manpower planning. In addition, reducing the pressure on your HR department.



Companies can put more emphasis on their core business rather than putting efforts on manpower sourcing



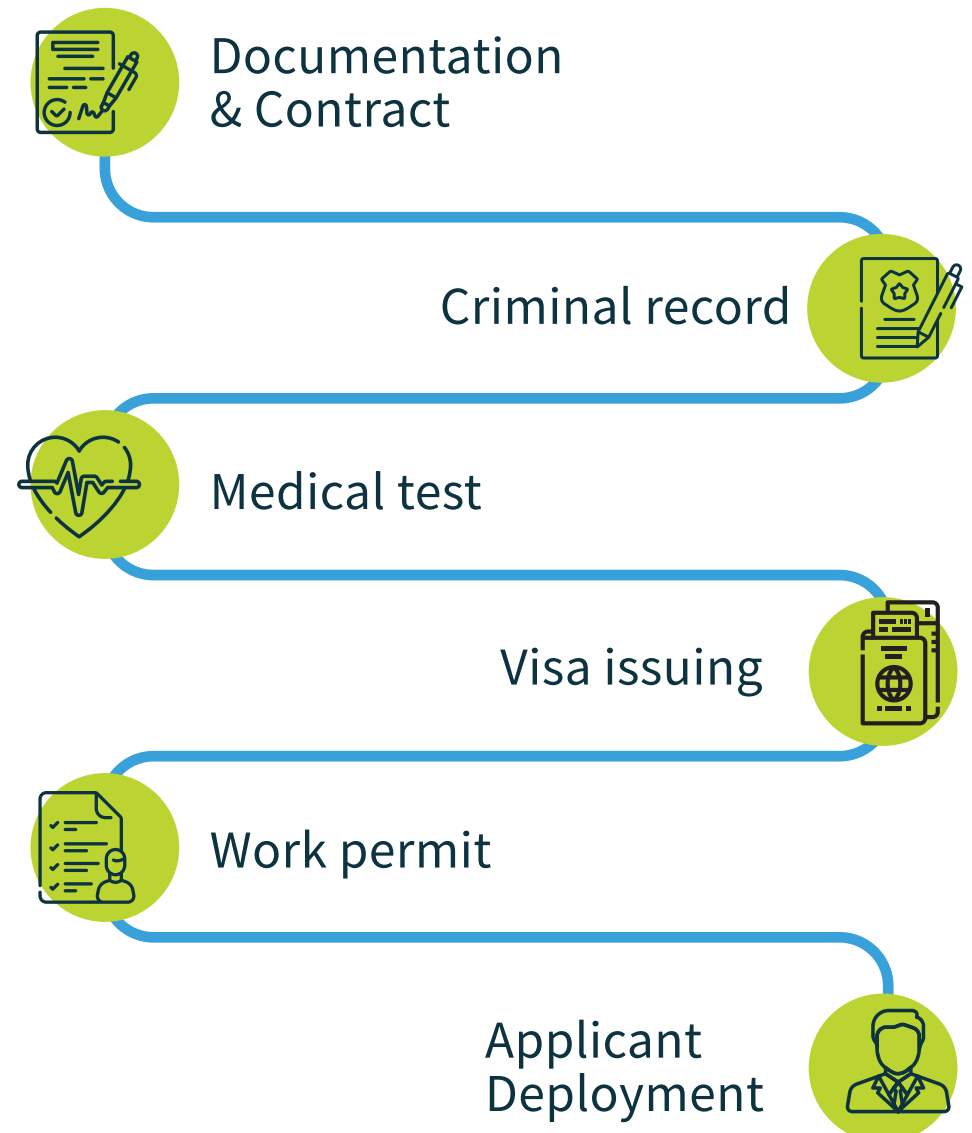
Shouldering all legalities & taxation arrangements & dues in country of operation.

04

GLOBAL RECRUITMENT & MANPOWER MOBILITY

- In Staff Arabia's Corporate head office in Cairo, Egypt along with its associate offices in the region steps in to handle all your overseas recruitment campaigns and manpower planning according to the visas & nationality required and the manpower availability in destination , realizing that you will need to coordinate with only one party instead of several. This proves to be much more convenient in terms of time, cost and effort.
- Staff Arabia has a Specialized and dedicated department covering all Mobility, deployment & Visa Processing and related services for different countries to insure a smooth & swift process of joining and deployment of all personnel to their work stations.

DEPLOYMENT SOLUTIONS JOURNEY MAP



05

RECRUITMENT & SELECTION:

- With 20 years of experience in Recruitment services in the MENA region, our knowledge & experience have optimized our ability to understand the client's requirements and deliver the most qualified talents.

All candidates must pass through screening process before referred to Client for final screening and interview.

Feedback, constant communication and strategic alliance with our Clients are some of the key elements of locating the right talent at the right time & cost.



RECRUITMENT / MANPOWER SUPPLY JOURNEY

STEP 1 : RECRUITMENT



STEP 2 : MANPOWER OUTSOURCING



06

EXECUTIVE SEARCH



- Executive search (headhunting) is a specialized recruitment service used to source candidates for senior, executive or other highly specialized positions in organizations where each assignment is being discussed confidentially in details with our clients to assure maximum outcome of search activities according to business needs, structure, industry and culture.

07

IN COUNTRY EMPLOYER OF RECORD (PEO)



- With our employer of record services, we take on the challenges of getting your workers On-board, paid, and when the time comes, off-boarded-ensuring tax and employment eligibility documents are completed, payroll taxes are withheld, and benefits are provided and managed. We also conduct background checks or any other pre-employment screening required.
- You get the benefit from the best talent, but we handle the complex steps and legal responsibilities of global worker engagement management, customized to each country's requirements and your specific needs.
- By outsourcing these tasks to Staff Arabia and our established international network of experts, Your workforce gets paid on time, which gives you time to focus on your core business operations & expansion.

08

ASSESSMENT SERVICES



- Based on the analysis of skills and competencies required to perform a job, we reveal information regarding qualities and attributes when required for certain personnel either for selection, promotion, appraisal purposes among others. Our assessment Services are delivered In Partnership & association with certified and cutting edge Assessment Centers and providers that employ a variety of multiple evaluation techniques, including but not limited to various types of job-related simulations, interviews & Psychometric tests and much more.

09

HR & ORGANIZATION DEVELOPMENT CONSULTING




- Staff Arabia offers multi-HR consultation solutions that fulfil company's human resources needs from HR planning, implementing to managing the entire HR function for small, medium and large businesses. Our HR consultation service aims in helping companies achieve their strategic goals while helping them stay compliant with HR requirements.



FEATURED CAMPAIGNS & PROJECTS



FEATURED CLIENTS



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